



NATIONAL INSTITUTE OF TECHNOLOGY, TIRUCHIRAPALLI-620 015

TAMILNADU (INDIA)

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SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITIES

National Institute of Technology, Trichirappalli is an Institute of National Importance created under an Act of Parliament and the Institute celebrated its Golden Jubilee in the year 2014. The Students belong to various States of India and it is a residential Institute. The Institute is funded by Govt. of India. It caters to the needs of more than 5000 Graduate, Post Graduate and Research Scholars. The Institute is inviting applications exclusively from Persons with Disability (PWD) for recruitment to the following posts.

- A. Name of the Post, Pay Band & Grade Pay applicable to the Posts, Number of Vacancies, and Reservation details, Age limit, Qualification and Experience, Categories of PWDs suitable for Posts**

Sl.No	Name of the Post	Pay Band & Grade Pay	No. of Posts & Reservation	Age Limit, Qualification & Experience	Categories of the disabled suitable for the jobs- *
GROUP A					
1.	Assistant Registrar	15600-39100 + 5400 GP	1 (UR)	<p>Age Limit : Not exceeding 35 years</p> <p>Qualification Essential: Masters' degree in any discipline with at least 55% marks or its equivalent Grade 'B' in the UGC 7 point scale from a recognized University / Institute with excellent academic record. OR Employees of the Institute serving as Superintendent (SG-II) or Secretary (Selection Grade II) for at least 6 years at Grade Pay of `4800/- or higher with Master's degree, and exemplary performance record. [Age bar not applicable; no relaxation in educational qualifications.]</p> <p>Desirable i) Qualification in area of Management / Engineering / Law. ii) Experience in handling computerized administration / legal / financial / establishment matters. iii) A Chartered or Cost Accountant degree or diploma for the post of Assistant Registrar (Finance and Accounts).</p>	VH (B,LV)

2.	Scientific/Technical Officer	15600-39100 + 5400 GP	1 (OBC)	<p>Age Limit : Not exceeding 35 years</p> <p>Qualification Essential: i) BE/B-Tech(CSE/IT) or M.Sc.(Computer Science or IT) /MCA Degree with first class or equivalent grade (6.5 in 10 point scale) and consistently excellent academic record. OR ii) Employees of the Institute serving as Technical Asst. (Selection Gr. II) for at least 6 years (Grade Pay `4800/-) or higher in the Institute. (Age bar not applicable; no relaxation in qualification or academic standard) Desirable: Work experience in Management Information System, SQL Server Maintenance, Dot Net(Asp.Net or VB.Net) and system administration, software development, fabrication and support to research</p>	OH,HH (OL, HH)
GROUP –B					
3.	Superintendent	9300-34800 + 4200 GP	1 (ST)	<p>Age Limit : Not exceeding 30 years</p> <p>Qualification Essential : Superintendent : i) First class (Hons.) Bachelor's Degree or equivalent grade from a recognized University or Institute in any discipline (In universities without a system of Honors degree, equivalent number of courses) Or ii) Master Degree from a recognized University or Institute with excellent academic record. iii) Knowledge of Computer applications viz. Word processing, Spread Sheet.</p>	HH,OH (OA, OL, BL, HH, OAL, BLOA)
4.	Accountant	9300-34800 + 4200 GP	1(OBC)	<p>Age Limit : Not exceeding 30 years</p> <p>Qualification: Accountant: i) First class Bachelor's Degree in Commerce with Honors in Accountancy / Finance or equivalent in grade from a recognized University or Institute. Or ii) Master's Degree in Commerce / MBA (Finance) from a recognized University or Institute with excellent academic record. iii) Knowledge of Computer applications viz. word processing, Spread Sheet and</p>	OH,HH (OA, OL, BL, HH)

				computer-based accounting software.	
5.	Technical Assistant	9300-34800 + 4200 GP	1 (OBC)	<p>Age Limit : Not exceeding 30 years</p> <p><u>Qualification</u></p> <p>Essential: First class Bachelor's (Honors) Degree in Physics or equivalent grade from a recognized University / Institute</p> <p>Or Post-graduate degree in Physics from a recognized University or Institute.</p> <p>Desirable: i) PGDCA or equivalent from a recognized Institution.</p>	VH (B, LV)
6.	Junior Engineer(Electrical)	9300-34800 + 4200 GP	1 (OBC)	<p>Age Limit : Not exceeding 30 years</p> <p><u>Qualification</u> First class Diploma in Electrical Engineering in with excellent academic record Or B.E. / B.Tech. in EEE from a recognized University or Institute.</p>	OH,HH (OL, OA,HH)
7.	Technical Assistant (LIS Assistant)	9300-34800 + 4200 GP	1 (OBC)	<p>Age Limit : Not exceeding 30 years</p> <p><u>Qualification</u> Master degree in Library and Information Science from a reputed Institution. A good academic record is essential.</p> <p>Desirable :</p> <p>i) PGDCA or equivalent from a recognized Institute. PG Diploma in Library Automation</p>	OH,HH (OA,OL, HH)

GROUP C					
8.	Jr. Assistant	5200-20200 +2000GP	2 (ST-1, OBC -1)	Age Limit : Not exceeding 27 years Qualification 10+2 in any discipline with a minimum Typing speed of 35 w.p.m. and proficiency in Computer Word Processing and Spread Sheet. Desirable: Proficiency in other computer skills; stenography skills.	VH-1 (B, LV)
					OH, HH-1 (OA,OL, OAL, BL, HH)
OL- One Leg, OA-One Arm, HH-Hearing Handicapped, B-Blind, LV- Low Vision, OAL-One Arm and One Leg, BL-Both Legs, BLOA- Both Legs and One Arm, VH- Visually Handicapped, OH-Orthopedically Handicapped					

Note:

*- If suitable candidates belonging to a category of Physical Disability (viz VH, OH, or HH) to whom the post is reserved are not available, the post may be filled by PWD belonging to any of the other two categories as per Govt. of India norms.

B. Special Conditions:-

- i) Only such person, who have suffered not less than 40% of relevant disability are eligible to be considered as per the Persons with Disabilities (Equal opportunities , Protection of rights & Full participation) Act, 1995
- ii) Persons with Disabilities are required to furnish Medical Certificate issued by the Competent Authority in proof of their Disability.
- iii) Eligible candidates will be permitted to engage Scribe in accordance with the norms prescribed in this regard and they have to make their own arrangements for the same.
- iv) Candidates who opt for engaging their own scribe should indicate the same while submitting their application online.

C. Reservation & Relaxation

1. Reservation and relaxation for SC/ST/OBC (non-creamy layer) & Ex-servicemen candidate will be as per Government of India Guidelines.
2. The upper age-limit will be relaxed up to ten years (15 years for SC/ST/and 13 years for OBC) in the case of Blind, Deaf-Mute and Orthopedically Handicapped Persons for appointment to Group C posts. The upper age limit is relaxable up to 5 years (10 years for SC/ST and 8 years for OBC) to Blind, Deaf-Mute and Orthopedically Handicapped Persons for appointment to Group A and Group B posts
3. **Exemption from Typing qualification**

Physically handicapped persons who are qualified to hold clerical posts but are certified as being unable to type, by the Medical Board attached to Special Employment Exchange for the Handicapped (or by a Civil Surgeon where there is no such Board) are exempted from the typing qualifications. For this purpose, such

candidates are required to produce a medical certificate in the prescribed format from the medical authorities.

The term 'Physically handicapped persons' does not cover those who are visually handicapped or who are hearing handicapped but covers only those whose Physical Disability permanently prevents them from typing.

4. Exemption from fresh medical examination of candidates examined by Medical Boards attached to the Vocational Rehabilitation Centres

Certificates of fitness issued by the Medical Boards attached to Vocational Rehabilitation Centres for Physically Handicapped persons are treated at par with the reports of fitness issued by the Medical board attached to the Special Employment Exchange. Fresh medical examination of the candidates recommended by the Vocational Rehabilitation Centres is not necessary at the time of their appointment.

5. No application fee will be charged from the candidates.
6. The upper age limit is relaxable for Ex-Servicemen as per Govt. of India rules.
7. Category (SC/ST/OBC/PWD/Ex-Servicemen) once filled in the online application form will not be changed and no benefit of other category will be admissible later on. The reserved category candidates are required to submit requisite certificate in the format prescribed by Govt. of India and issued by the Competent Authority.
8. No relaxation, including age relaxation shall be extended for considering against unreserved (UR) vacancies. In other words, the candidates aspiring against UR vacancies should meet all the eligibility (Conditions applicable) to general (UR) candidates.
9. For prescribed Format of Certificates (Community, Disability, Ex-servicemen) –See Annexure to this advertisement

D. Method of Selection

Group	Method of Selection
Group – A	Written Test and/ or Personal Interview
Group –B	Written Test /Trade Test and Personal Interview
Group –C	Written Test/Skill Test and Personal Interview
The exact date & Venue of selection will be communicated to the eligible candidates only through e-mail/SMS and call letter will be posted in NITT Website, enabling the eligible candidates to download the same.	

E. General Conditions:-

1. Reservation of posts as per Govt. of India Guidelines.
2. Only Indian Nationals should apply
3. The qualification should be acquired from the Indian Universities/Institutes, recognized by the UGC/AICTE or appropriate statutory/regulatory bodies, wherever applicable. **Candidates with Diploma or Degree in Engineering obtained through Distance Mode are not eligible to apply.**
4. Candidates from PSE/Govt./Quasi Govt. should forward the Registration cum Application form through Proper Channel or should produce NOC at the time of Interview.
5. Higher start in the same scale may be considered in the case of deserving candidate.
6. For the staff who are already in the service of the Institute, the Institute reserves the right to relax age limit subject to approval by BOG
7. Candidates are informed that mere submission of application shall not give them any right to be called for interview/selection and NITT reserves the right not to fill up any or all the posts notified at its discretion and vacancies may also be increased /decreased purely depending upon Institute requirements.
8. Candidates called for attending the selection/personal Interview are eligible for reimbursement of Travelling Expense (to and fro 2 tier AC-Train/Bus for Group A and Group B posts, II Sleeper Class Train/Bus Fare for other posts) for their travel from the communication address to the Selection /Interview Venue by the shortest Route, subject to production of proof and NOC in case working in PSE/Govt./ Quasi Govt. Organization.
9. The appointment of selected candidates will be subject to being found medically Fit, as per the prescribed health standards of Govt. of India and they will be required to undergo medical examination by the Medical Officer, prior to appointment after due selection.
10. The candidates will be called for selection based on Self certified Information, along with copies of testimonials furnished by them. They should produce the original documents in support of their meeting eligibility conditions at the time of Interview, failing which such candidates will not be permitted to appear for the interview and Travelling Allowance will not be reimbursed to them.
11. If the SC/ST/OBC and Disability Certificate are in a language other than English /Hindi, the candidates are required to submit a self-certified translated copy of the same either in English or Hindi.
12. No manual/paper application will be entrained directly unless registered and applied Online.
13. Candidature of a Registered candidate is liable to be rejected at any stage of recruitment process or after recruitment or on joining , if any information provided by the candidate is false or is not found to be in conformity with eligibility criteria mentioned in the Advertisement.
14. Candidature of a registered candidate is liable to be rejected if Registration –cum –Application Form is not received or received unsigned or without copy of necessary documents /proof to clearly establish his/her eligibility or received after the last date prescribed for receipt of Registration –cum- Application Form.
15. Candidates already deserted/resigned their appointment from the Institute will not be considered.

16. In case any ambiguity /dispute arises on account of interpretation in Hindi Version, English Version will prevail.

F. How to Apply

1. Eligible applicants are required to Register and apply ONLINE only through the Institute website (www.nitt.edu). No other means/mode of application will be accepted.
2. Before registering /submitting their application on the website, the candidate should possess the following:-
 - a. Valid E-Mail Id, which should be kept active at least for one year.
 - b. Scanned copies of Recent Passport size Photograph of the candidate with white background (not more than 50 kb size), signature of the Candidate (not more than 20 kb) in JPEG format.
 - c. Facility to take the Print out of Registration slip.
3. The candidate can access the online application portal at www.nitt.edu. The Online application portal will be active between 10.00 hours on 09/10/2015 and 5.00 PM on 31.10.2015.
4. Candidates applying for more than one post should submit separate Registration cum Application Form along with requisite enclosure for each post(s).
5. On successful submission of application through Online, candidates could generate Registration cum Application Form. Candidate are required to print two copies of the same and
 - a. Retain one copy with them for future reference and
 - b. Send the other copy of Registration cum Application Form, along with enclosures to clearly establish their eligibility , in a cover with superscription of **“Special Recruitment Drive for PWD - (Advt No.01/2015-16)”** by Post/Courier

To

**The Registrar
National Institute of Technology,
Tanjore High way, Trichy-620015.**

So as to reach on or before 07.11.2015 (5:00 PM).

6. **Please Check HELP and FAQ of the portal before filling up the application**

G. Attachments(with Registration cum Application Form)

Self-attested copies of following documents/certificates in proper and valid formats are to be enclosed.

1. Proof of Date of birth (Birth Certificate/SSLC Mark sheet)
2. Certificate in proof of possessing notified qualification (Provisional/ Degree/PG Degree /Diploma Certificates, SSLC/ HSC mark sheets)
3. Mark Sheets/ proof for percentage of marks, wherever minimum percentage of marks in the qualifying Degree/ PG Degree is prescribed. Wherever grade system is followed, the candidates have to produce authenticated proof for converting the Grade to Percentage.
4. Mark Sheets/ proof of having specified specialization / subject in PG Degree
5. Experience Certificates from the present/ previous employers, clearly indicating the area/ period of experience (wherever applicable)
6. Proof of having required length of experience in immediate lower scale of pay (if working in Govt./PSE)
7. Latest pay Slip (if applicable)
8. Community Certificate in the prescribed format issued by the Competent Authority (in case of belonging to OBC –NCL/SC/ST categories).
9. Disability Certificate, clearly indicating the type of Disability
10. Nativity/Domicile Certificate or Family card or Passport or Voter ID Card
11. Discharge Certificate (in case of Ex-serviceman)
12. No objection Certificate (NOC), in case working in Govt./PSU/Quasi Govt. companies
13. Self-certified translated copy of the OBC/SC/ST/Disability Certificate either in English or Hindi, in case it is other than English/Hindi.

Note:

1. Please do not send any original certificate along with the Registration cum Application Form, Original Certificates are to be produced only at the time of Interview, if called.
2. All correspondence with candidates will be done through the registered e-mail only. All information regarding Selection Schedule, interview Call Letters, etc. will be provided through e-mail apart from the relevant information on Institute Website. The candidate will be solely responsible for receiving, downloading and printing of call letters for selection/any other information. NITT will not be responsible for any loss of email sent, due to invalid/wrong mail ID provided by the candidate or delivery of e-mail to spam/bulk mail folder or for delay/ not receipt of information if the candidate fails to access his/her mail/ website in time.

Note:- For any queries regarding application filling contact: 0431-2504030 on working days between 10:00Am to 5:00Pm