Ref: NIT-T/DA/ UGS/FA/2019/15   **03.05.2019**

CIRCULAR

This is to inform that the **Formative assessment** for summer session, 2019 has been planned between **15.05.2019 – 07.06.2019.** The eligible students are instructed to register for the formative Assessment in MIS on or before **10.05.2019.**

Eligibility Criteria
   (a) Students who have failed during the **regular / reassessment** of a course or lab with an **'F'** grade.
   (b) Students who have been awarded an **'I'** grade in the formative assessment
   (c) Students who have **completed 4 years** of duration (admitted during 2011 - 2016)

Registration for FA
   (a) The maximum number of courses a student can register**: 6 Theory and 2 Labs**.
   (b) In addition, one extra course is permitted as Formative Assessment (Summer or winter), only for those students who have already completed 4 years or those who are just completing the programme

Registration Procedure
   1. Take a printout of Formative Assessment registration form (Sl. No. 70, http://www.nitt.edu/home/academics/formats/FA-regform.pdf) and fill the course details and get the signature of the faculty concerned and approval from the HoD.
   2. Remit the required fees in the State Bank of India, through SB-icollect.
   3. After payment, login to your MIS Account and complete the online registration of the courses.
   4. The Formative Assessment application form, Printed MIS registration form and the documentary proof for having remitted the examination fees (e-challan) should be handed over to the office of the Dean (Academic) / UG Section, on or before **10.05.2019.**

Instructions and guidelines for the Formative Assessment (FA) course
   1. Not less than 10 contact hours per course is required. This should in turn result in 30 preparation hours per course for the student.
   2. There are no threshold minimum marks for satisfactorily completing the FA. For successful completion of FA, the student must complete the assigned tasks to the satisfaction of the faculty member who is assigning the student. In this process the faculty member may use marks for quantifying the performance if required.
   3. For grading in FA, please refer B.Tech., Regulations, 2015 and 2016, B.13.

Fee structure

Particulars (Examination Fee per Subject)	Fees (Rs.)
Summer FA Theory / Lab	2000/-
Mark Sheet	30/-

                                                                                    Associate Dean (UG)

To

The HoDs, all departments, with a request to inform the students.
I Year Coordinator, All Departments Notice Boards, Lecture Hall Complex and ORION.
Submitted to the Director for Information.