



NATIONAL INSTITUTE OF TECHNOLOGY, TIRUCHIRAPPALLI-620 015
INVITATION FOR QUOTATION

TEQIP-III/2018/NITT/Shopping/90

04-December-2018

To,

Address (Firm)

Sub: Invitation for Quotations for supply of Furniture - Tables and Chairs.

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sl. No	Brief Description	Quantity	Delivery Period (In days)	Place of Delivery	Installation Requirement (if any)
1	Chairs	11	60	Department of Computer Science Engineering, National Institute of Technology, Tiruchirappalli	Installation to be done in the Department of Computer Science Engineering, National Institute of Technology, Tiruchirappalli, Tamil Nadu
	Tables	11			
	Computer Table	11			
	White Boards	11			
	Book Shelf	11			
	Glass Table Top	11			

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.



3. Quotation,

3.1 The contract shall be for the full quantity as described above.

3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.

3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.

3.4 Applicable taxes shall be quoted separately for all items.

3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.6 The Prices should be quoted in **Indian Rupees only**.

4. Each bidder shall submit only one quotation.

5. Quotation shall remain valid for a period not less than **55** days after the last date of quotation submission.

6. **GST 5% - as per Column (4) II under notification no. 45/2017 Central Tax – (Rate), Date. 14-11-2017/ Notification no. 46/2017 Integrated Tax – (Rate), Date. 14-11-2017**

7. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

7.1 are **properly signed**; and

7.2 confirm to the terms and conditions, and specifications.

8. The Quotations would be evaluated for all items together.

9. Award of contract:

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

9.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

9.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

10. Payment shall be made in Indian Rupees as follows:

Delivery, Installation & Satisfactory Acceptance - 100% of total cost

11. All supplied items are under warranty of **12** months from the date of successful acceptance of items.

12. You are requested to provide your offer latest by **15:00** hours on **20-December-2018**.

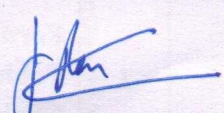
13. **Opening time : 20-December-2018 16:00 hours at TEQIP Office, Administrative Building, NIT Trichy**
14. Detailed specifications of the items are at Annexure I.
15. Training Clause (if any) NA.
16. Testing/Installation Clause (if any) **100% payment after delivery and successful installation at Department of Computer Science Engineering, NIT, Tiruchirappalli - 620 015, Tamil Nadu**
17. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
18. **Sealed Quotations to be submitted at the following address:**

The Head of Department
Dept. of Computer Science Engineering
National Institute of Technology,
Tiruchirappalli – 620 015.

19. We look forward to receiving your quotation and thank you for your interest in this project.

Note: The cover should be duly superscribed with the following details.

- (1) Quotation Reference Number (2) Quotation for the supply of
- (3) Date of opening


(Dr. Rajeswari Sridhar)
HoD /CSE

Annexure I

Sl. No	Item Name	Specifications	
1	Furniture - Tables and Chairs	Chairs	<ul style="list-style-type: none"> • Senior executive high back chair head rest with a size of 25" x 28" and a height of 48" with mesh back & High density moulded cushioned seat • Hydraulic height adjustable • 'ZYNCRO' Tilting multilevel locking facility • Adjustable Arm rest • Chromium plated 5 Legged base with heavy duty twin castor wheels <p>Colour : Black</p>
		Tables	<ul style="list-style-type: none"> • Wooden table of size: 5ft x 2.5 ft x 2.5 ft and 19mm thickness • Made of Novapon Pre laminated particle board • With a shelf and foot rest -3 sides covered
		Computer Table	<ul style="list-style-type: none"> • Wooden table of size : 4ft x 2 ft x 2.5 ft and 19 mm thickness • Made of Novapon pre laminated particle board • Sliding key board tray of 22 inches in length • With 3 shelves for keeping the CPU, UPS and other accessories
		White Boards	<ul style="list-style-type: none"> • Size 4" x 3" with a stand/Duster/Marker • Anodized aluminium frame
		Book Shelf	<ul style="list-style-type: none"> • Steel Book shelf of size : 78" x 36" x 19" • Having 4 shelves making 5 compartments with 3-way locking • Having a steel thickness of 20-22 gauge • Colour: Grey
		Glass Table Top	<ul style="list-style-type: none"> • Dimension of the glass: 60 inches * 36 inches • Material Type: Toughened glass • Width of the Glass: 12 mm

FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date: _____

To: _____

Sl. No.	Description of goods (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In 5 %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No: _____