

**NATIONAL INSTITUTE OF TECHNOLOGY, TIRUCHIRAPPALLI
OFFICE OF THE DEAN (ACADEMIC)**

**Tender for printing and supply of Answer Books
Tender Reference No. NITT/Dean(Aca)/Answer Booklets/2015/2 dated 13.01.2015**

**MINUTES OF THE PRE-BID TENDER MEETING HELD ON 20.01.2015
AT DEAN ACADEMIC OFFICE**

1.0 The following prospective bidders attended the Pre-bid meeting :

01. M/s. Safire Offset Printers, Trichy – 2.
02. M/s. Selva Balaji Art Printers, Sivakasi
03. M/s. Colour Printpacks, Sivakasi
04. M/s. The Coronation Arts Crafts, Sivakasi
05. M/s. Promoforce Print Systems, Trichy
06. M/s. 1st Impressions, Thirupur.
07. M/s. ESSPSS Comprint, Trichy

2.0 The Deputy Registrar welcomed the bidders and distributed the sample answer sheets (3 specimen) to all the participated firm representatives. The details of queries raised and the reply furnished by the Committee is tabulated below:

| S. No. | Clarifications / doubts sought by the bidders | Reply by the Committee, NITT |
|--------|---|--|
| 01. | 1. Answer sheets for exam: Whether any changes in the existing specification from the answer sheet for exam is required? | Yes. The following are to be included in the existing answer sheet: i) on the top of the answer sheet of the first page after National Institute of Technology, insert the following:- “ _____ Semester / _____ Trimester (UG /PG)” ii) S.No should be of five digits i.e from 00001 to 99999 is to be printed, on the right corner of the first page only. iii) The lines should be in 2 different colours as per the specifications given i.e. horizontal lines in blue colour and vertical margin line in red colour. |
| 02. | 2. Answer Sheet for cycle test: Whether any changes in the existing specification from the answer sheet for Cycle Test is required? | Yes. The following are to be included in the existing answer sheet: i) on the top of the answer sheet of the first page after National Institute of Technology, insert the following:- “ _____ Semester / _____ Trimester (UG /PG)” |

| | | |
|----|--|--|
| | | ii) Next to (i) above, to include on the top as "CYCLE TEST – I / II" iii) S.No should be of five digits i.e from 00001 to 99999 is to be printed, on the right corner of the first page only. iv) The ruling of horizontal lines should be of 100% tint ruling. |
| 3. | 3. Additional Sheets: No queries rised. | The size and GSM of the paper, printing etc should be as per the specification given. |

3.0 Mr. Senthil Kumaran of M/s Manipal Group sought the following clarification through fax. The clarifications sought and the replies are furnished below:

| | | |
|----|---|---|
| 1) | Size mentioned A4 (ie. 210 mmx 297 mm) | Size is 220mm x 285mm |
| 2) | Point 2 Cycle testing Answer booklet with tint ruling pls. confirm the percentage of tint ruling | 100% tint ruling. |
| 3) | Additional sheet code A,B,C,D&E (ie 10,000 sets in each code) Pls confirm | Yes. It should be 10,000 sets in each code. |
| 4) | All with two pinning only no stitching pls. confirm | No stitching. Two pinning only. |

4.0 One Mr. Samir Kinkhabwala want to know, if the firm is registered with NSIC, Tender fees and EMD Require or NOT?

It is clarified that if the firm is registered with NSIC and possessing valid NSIC Registration Certificate, tender fee and EMD are not necessary.

The meeting closed with vote of thanks to all the bidders.

Sd/-

(V. VENKATALAKSHMI)
Sr. Superintendent

Sd/-

(V. PITCHAI)
Dy. Registrar(Academic)