



Department of Training & Placement
National Institute of Technology
Tiruchirappalli – 620 015

Dr.A.K.Bakthavatsalam
Professor & Head

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28th February, 2011

To

Prospective Bidders
REM'11

Dear Sir,

Quotations are invited for printing and supplying a specified number of copies of the Reminiscence 2011 in the enclosed prescribed format which should reach us on or before 11th March 2011, 03.00 p.m.

The quotation has to be addressed to the Director, National Institute of Technology, Tiruchirappalli-15 and sent to the following address :

Professor and Head
Department of Training and Placement
National Institute of Technology
Tiruchirappalli - 620 015

The quotation should be superscribed **“QUOTATION FROM T&P FOR REM- 2011”**.

Thank you and with Regards,

(Dr. A.K.Bakthavatsalam)

ENQUIRY QUOTATION FOR REMINISCENCE 2011

DETAILS:

1. Number of copies: 650
2. Inside paper quality :
 - a. 80 GSM Gloss Art Paper
 - b. 100 GSM Gloss Art Paper.
3. Cost to be quoted for White Colour Gloss Art Paper.
4. Size: Finished size should be Demi Quarto Size (28 cm x 22 cm)
5. Multi colour pages : 76 (Cost to be quoted for every additional 2 pages)
6. Double colour pages: 310 (Cost to be quoted for every additional 2 pages)
7. Wrapper: 3 lbs imported straw boards with multi coloured photographs.
Cost to be quoted for matt finish with required area especially spot laminated using special dyes and positives.
8. Type of binding: Section stitched and perfectly bound.
9. Tag to be attached to each copy.

Quote separately for 2(a) and 2(b). The Reminiscence Committee shall decide 2(a/b) after receiving the quotation.

Additional estimates: Cost estimates are invited for the following and upon decision by the Committee, the order may be placed.

1. Details of all other possible finishes for the wrapper and cost estimates for the same.
2. Engraving on wrapper for the name of the book.

Note: Samples of the above mentioned points 1 and 2 are required to be sent along with the quotation.

Machine samples of the page designs could be sent for approval along with the quotations.

REM'10 copy is available at the T and P department as sample for prospective printers.

Completely printed and bound REM books should be delivered within 2 weeks from the date of placement of order.

100% payment shall be made on completion of delivery.

Last date of submission of quotations: 3-00 pm on 11-03-11

Address for submission of quotation: As above

Date, time and place of opening: 11-03-11, 3-30 pm Venue: Office of Dean(FW)